



SALES ASSOCIATE APPLICATION FOR EMPLOYMENT

Friar Tux Shop is looking for employees who can provide extraordinary customer service and have a desire to learn and work hard. We are proud of our company and the people who work for us.

Friar Tux Shop Values:

- Professionalism
- High Quality Service
- Style/Fashion

Our Employees benefit from our training program:

- Sales and Customer Service Skills
- Business Knowledge
- Organizing and Planning

| | | | | |
|-----------------------|-----------------------|-----------|-------------------|---------------------------------|
| First Name | Middle Initial | Last Name | Social Security # | Date |
| Cell Phone () | Home Phone () | | Email | Are you under 18 years of age?* |
| Street Address | | City | State | Zip |

* If under 18, after hired, you will need to provide a work permit.

How were you referred to Friar Tux Shop? _____

List any friends or individuals you know who are presently or were previously employed by Friar Tux Shop: _____

AVAILABILITY

| Monday | | Tuesday | | Wednesday | | Thursday | | Friday | | Saturday | | Sunday | |
|--------|----|---------|----|-----------|----|----------|----|--------|----|----------|----|--------|----|
| From | To | From | To | From | To | From | To | From | To | From | To | From | To |
| | | | | | | | | | | | | | |

How many hours per week would you like to work? (Can be a range) _____

Are you willing to work in other locations? _____

If offered a job, how long do you expect to work here? (Please explain) _____

EDUCATION

| High School/ College | Location: City, State | Major/ Area of Study | Years Completed | Grade Point Average | Degree Received |
|----------------------|--------------------------|----------------------|-----------------|---------------------|-----------------|
| | | | | | |
| | | | | | |

Sports/Activities/Organizations and Positions Held (omit those indicating race, color, natural origin, sex, religion, age, disability, or veteran status):

Skills and Qualifications: _____

BACKGROUND

After employed, can you furnish documentation providing legal right to remain and work in the U.S.? Yes No

Have you ever been convicted of a Felony or Misdemeanor? * Yes No

Have you ever been convicted of a crime involving dishonesty? * Yes No

*A conviction will not necessarily disqualify you for employment

If yes: Date _____ County, State: _____

Nature of offense: _____

INSURANCE

In the event that you are required to use your personal or company automobile to conduct business, please complete the following:

Do you have a valid driver's license? Yes No If yes, State _____ Number _____

Do you have automobile liability insurance? Yes No

LANGUAGE

Please indicate any foreign languages in which you can communicate. Please rank level (fluent, good, or fair).

Friar Tux Shop does not discriminate on the basis of race, color, natural origin, sex, religion, age, disability, veteran status, or any other criterion made unlawful under applicable federal or state laws. You are not required to give information responsive to inquiries prohibited by law.

EMPLOYMENT HISTORY

Begin with your most recent employer, complete all fields and attach additional sheet if necessary. (Must be completed even if resume is included.)

| | | | |
|---------------------------------|---------------------------------|------------------------------|---------------------------|
| Company Name and Address | Position: Supervisor: | Dates Employed To: | Wages Starting: |
| | Supervisor's Tel.: | From: | Ending: |
| Description of Duties: | | | |

Reason for Leaving: _____

May we contact this supervisor? Yes No If no, please explain _____

| | | | |
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| | | | |
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Reason for Leaving: _____

May we contact this supervisor? Yes No If no, please explain _____

PROFESSIONAL REFERENCES

Please list *additional* references (managers, supervisors, team coaches or school professors/teachers) that have overseen your work.

| NAME | COMPANY and TITLE | TELEPHONE | YEARS KNOWN |
|------|-------------------|-----------|-------------|
| | | | |
| | | | |

Please list any additional information you would like us to consider. _____

PLEASE READ CAREFULLY BEFORE SIGNING

I certify that the information given in this application is true and complete to the best of my knowledge and that I have not knowingly omitted any information that may impact the employment decision. I understand that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or termination of employment if I have been employed. I give Friar Tux Shop the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability Friar Tux Shop for seeking such information and authorize persons, schools, and employers contacted by Friar Tux Shop to provide any relevant information regarding my employment and I release persons, schools, and employers of any claims for providing such information. I understand that filling out this form does not obligate Friar Tux Shop to hire me.

Friar Tux Shop is an Equal Opportunity Employer and does not discriminate in employment and no question on this application is used for the purposes of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state, or federal law. I understand that just as I am free to resign at any time, Friar Tux Shop reserves the right to terminate my employment at any time, with or without cause and without prior notice.

Signature of Applicant: _____ Date: _____